

**SAN FRANCISCO STARTS HERE**



**UNION SQUARE BUSINESS IMPROVEMENT DISTRICT  
NOTICE OF BOARD OF DIRECTORS REGULAR BI-MONTHLY MEETING**

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**AGENDA**

**Thursday, March 26, 2020 – 9:00-11:00 a.m.**

**Virtual:** <https://zoom.us/j/393971726>

1. Call to order, introductions and welcome (9:00)
2. Public comment (9:05)
3. Executive Director's report (9:10)
  - Coronavirus
  - Mr. James C. Flood Memorial & Fund
  - Rusty Middleton
  - Noticing Board meetings.
  - Executive Committee met on February 27 and approved
    - Posting minutes from Committees and Board Meetings.
    - Approved renewing 2-year term for Moe Jamil on Union Square BOD
    - Contract with Applied Video Solutions (Chris Larsen Grant funded)
    - Contract with Meryl Pataky for Light Art Project in Campton
    - Renewing line of credit (\$1mil) with Wells Fargo
    - Letter of Support for Powell Streetscape Project

Action to accept the Executive Director's report including ratifying the Executive Committee actions from February 2020.
4. Action to approve prior meeting minutes of January 23, 2020 (9:30)
5. Coronavirus discussion, impacts, service levels, plans and actions (9:35)
  - To approve using Block by Block staff to provide security for Elkan Gunst Building (323 Geary) in order to continue providing essential Services to the district.
  - To approve bonus recommendation for Block by Block staff.
  - To approve personnel policy to allow up to 80 hours advance of sick time for certain situations.
  - To approve Telecommuting (Work from Home) Policy

6. To Receive the BID's Advisory Committee reports and to take action to approve several Committee recommendations:
  - a. Services & Public Safety (Don Thomas) (10:00)
    - SFPD Ambassador Program
    - Security camera updates
    - Operations report for January and February 2020
  - b. Marketing & Communications (Mathew Coleman) (10:15)
    - Annual Lunch
    - Discussion and action regarding hosting location Winter Walk 2020.
    - Update on RFP, re-branding proposals, process and timeline.
  - c. Streetscapes and Public Realm (Manuela King) (10:25)
    - Campton Place updates
    - Powell Street Promenade updates
    - Pedestrian counters
  - d. Finance & Audit (Jim Sangiacomo) (10:35)
    - Action to approve the Unaudited Financial Report at 2/29/2020
    - Insurance updates
  - e. Public Affairs & Advocacy (Corinna Luebbe) (10:45)
    - Election debrief
    - Congestion pricing update
    - Supportive housing at 589 Post Street
    - Vacancy Study
    - Other updates
7. Announcements & New Business (11:00)
  - Next Executive Committee Meeting April 23, 2020
  - Annual Luncheon May 15, 2020 (POSTPONED)
  - Next Board Meeting May 28, 2020 – 9:00 a.m.
8. Adjournment