



UNION SQUARE
BUSINESS IMPROVEMENT
DISTRICT

Regular Meeting of the Finance & Audit Advisory Committees

9:00am, Thursday, November 14, 2019
323 Geary Street, Suite 203

AGENDA

1. Call to order
2. Public comment
3. Since We Last Met & Updates
 - a. City contract update
 - b. Clean & Safe services increase
 - c. New insurance broker BPIA!
 - d. Rockin' Holiday Fundraiser
 - e. Winter Walk
4. Action to approve the September 19, 2019 meeting minutes of the Committees
5. Update on Bookkeeping services and staffing.
6. Update on line of credit and discussion and action to recommend to Board to take draw on line of credit.
7. Review of USBID 990 form and discussion and action: to make recommendation to the Board of Directors to approve 990 form (and related state filings).
8. Review of financial reports as of October 31, 2019 and action to accept the unaudited financial reports for recommendation to the Board of Directors
9. Next meetings & events
 - Board Meeting November 21 at 9:00am at Sir Francis Drake
 - Rockin' Holiday Fundraiser – December 11 at 6pm – Lizzie's Starlight Room
 - Executive Committee – December 12 at 9am
 - Finance & Audit Committee next meeting January 16, 2019 at 9:00am (TBC)
10. Adjournment