

SAN FRANCISCO STARTS HERE



**UNION SQUARE BUSINESS IMPROVEMENT DISTRICT
NOTICE OF BOARD OF DIRECTORS REGULAR BI-MONTHLY MEETING**

AGENDA

**Thursday, May 23, 2019 – 9:00-11:00 a.m.
Taj Campton Place (340 Stockton Street)**

1. Call to order, introductions and welcome (9:00)
2. Public comment (9:05)
3. Executive Director's report (9:10)
 - Annual Lunch results
 - Mayor's Retired Police Officer's Ambassador Program
 - Union Square Foundation updates
 - Staffing updates
 - Hallidie Plaza operations office update
 - New businesses in district
4. Action to approve prior meeting minutes of March 22, 2018 (9:30)
5. Discussion regarding Board of Director's officers for the 19-20FY and board Election. Action to approve extending current terms of members expiring in June until Sept 30, 2019 and to approve President, Treasurer and Secretary for the 19-20FY. (9:35)
6. Renewal updates (9:45)
 - Petition results and legislative process start
 - Ballot and timeline
 - Board of Supervisors hearing July 9 – volunteers needed!
7. To Receive the BID's Advisory Committee reports and to take action to approve several Committee recommendations:
 - a. Public Affairs & Advocacy (Corrina Luebbe) (10:00)
 - Action to approve Westfield Development project letter of support
 - Action to approve CVS liquor license letter of support

- Action to approve letter of opposition for 152 Geary cannabis dispensary to be sent to the Planning Department
 - C3R, Surveillance Technology, and other legislative updates
- b. Services & Public Safety (Don Thomas) (10:15)
- Operations report from March and April 2019 (Karl Bijan)
 - Renewal services roll out timeline
 - Bigbelly program renewal
 - Pressure washing service update
- c. Finance & Audit (Jim Sangiacomo) (10:30)
- Action to approve the Unaudited Financial Report at 4/30/2019
 - Audit start and update on Marcum and Action to approve engagement letter with Marcum for audit and tax services for 18-19FY.
 - Discussion regarding 19-20 budget draft and line of credit.
- d. Marketing & Communications (Robbie Silver) (10:40)
- Union Square Wine Walk – May 30
 - *Lunch in the Lane* – Starting Early June
 - Renewal Celebration & Launch – July 18 at ONE65
- e. Streetscapes and Public Realm (Manuela King) (10:50)
- Winter Walk or holiday activation
 - Campton Place project updates
 - Powell Street Improvement Project update
8. Announcements & New Business (11:00)
- Union Square Wine Walk – May 30
 - Love our City Clean Up Day – June 12 8am-12pm
 - Next Executive Committee Meeting June 27, 2019
 - Renewal Celebration & Launch – July 18 at ONE65
 - Next Board Meeting July 25, 2019 – 9:00 a.m. Location TBD

CLOSED SESSION

9. Personnel discussion and Action to hire Summer Intern

10. Adjournment